



STATE OF MAINE
PUBLIC UTILITIES COMMISSION
242 STATE STREET
18 STATE HOUSE STATION
AUGUSTA, MAINE
04333-0018

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July 16, 2004

CAD BULLETIN No. 2004-02

TO: All Electric and Gas Utilities

FROM: Betty Bero, Senior Consumer Assistance Specialist

SUBJECT: Eligibility Criteria, Winter Disconnection Rule, Chapter 81, Section 17

Before November 15, 2004, all electric and gas utilities must submit a copy of their Eligibility Form, Notice of Customer Rights, warning letters, standardized collection letters, disconnection notices, and a copy of the Regular and Special Payment Arrangement Confirmation Forms used during the Winter Disconnection Period. The large electric and gas utilities must also submit their Guidelines for Special Payment Arrangements.

IMPORTANT: Chapter 314, Statewide Low-Income Assistance Plan (LIAP), requires that electric utilities include information regarding the existence of the LIAP in any mailings required by the utility to comply with the Winter Disconnection Rule. The information must include, at a minimum, the eligibility criteria for the LIAP and how to apply for it. Please ensure this information is included in your winter notices, forms, and letters. This information must also be included on web pages with other relevant residential customer service information.

Listed below are the figures representing 150% of Federal Poverty Guidelines.

**HOUSEHOLD
SIZE:**

**TOTAL YEARLY
HOUSEHOLD INCOME:**

1	\$13,965
2	18,735
3	23,505
4	28,275
5	33,045
6	37,815
7	42,585
8	47,355

(Add \$5,247 for each additional household member)



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Thank you for your cooperation.



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